



LaBrae Local Schools

1001 North Leavitt Road
Leavittsburg, Ohio 44430
Phone: 330.898.1393
Fax: 330.898.6112
<https://labrae.school>

Home of the Vikings!

May 14, 2018

Dear Parents/Guardians:

We are very excited to announce that LaBrae Local Schools has partnered with FinalForms, an online forms and data management service. FinalForms allows you to complete and sign enrollment, back-to-school and athletic participation forms for your students. One of the most exciting features is that FinalForms saves data from season-to-season and year-to-year, meaning that you will never need to enter the same information twice! FinalForms also pre-populates information wherever possible, for each of your students, saving you a tremendous amount of time. Moreover, you will be able to review your data at any time to verify it is current.

All parents must create a parent account and use FinalForms. In an effort to modernize operations and become more efficient, LaBrae will not be printing handbooks and other forms typically distributed at the start of the year. You will be required to sign your forms once per year, and after any update. Please register at: <https://labrae-oh.finalforms.com> and follow the prompts to create your parent account, link your students, and sign your forms.

Use the parent registration guide to assist with your parent account setup. The guide is available on our website at <https://labrae.school/finalforms>. Once you begin the registration process, if you require any support, scroll to the bottom of FinalForms page, and click on the link titled, *Use Support*, located in the right hand corner.

At this time, LaBrae asks the following:

- Create your parent account, and link your students;
- Create student accounts for any student who will be enrolled in grades 6-12 as of fall 2018. Student accounts are created using the student's LaBrae school email address. Student accounts are not necessary for students in grades K-5;
- Complete the appropriate athletic forms if your child is planning on participating in a fall sport in grades 7-12 offered at LaBrae next year.
- **DO NOT** sign and submit academic forms, i.e. handbook, acceptable use, etc. until August 1, 2018, after all handbooks and summer updates have been completed.

Thank you for your assistance in helping to streamline our paperwork processes at LaBrae Local Schools. Should you have questions, please contact my office.

Respectfully,

Anthony J. Calderone
Superintendent